



Donor Procedures for Gifts of Appreciated Stock

Thank you for your interest in making a gift of stock to Gilda's Club Middle Tennessee.

Gifts of appreciated stock are an excellent vehicle for your charitable gifts to Gilda's Club Middle Tennessee. Gifts of stock may qualify for maximum deductibility for income, gift and estate tax purposes. A gift of stock usually produces a charitable deduction for the full market value of the stock and avoids the capital gains tax. Please consult your tax advisor to discuss the gift you are considering, and to determine the tax advantages for you.

IMPORTANT: Please call Gilda's Club Middle Tennessee before each gift stock transfer or gift of stock in certificate form. Stock should not be sold before the transfer of ownership occurs. To receive the tax advantages, stock must be sold by the non-profit account receiving the gift.

You may contact Hayley Levy, Major Gift & Foundation Officer, at (615) 329-1124 or hayley@gildasclubmiddletn.org to ensure that we know the stock gift is from you - it is often very difficult to ascertain the donor's identity in a broker-to-broker transaction. When you call, please tell us your broker's name and phone number. This will expedite both the gift value calculations and your receipt of the acknowledgement letter.

Gifts of Stock Held by Your Broker

After you contact us, complete a Stock Transfer form from your broker so that your broker may transfer stock directly into Gilda's Club Middle Tennessee's account #T1F-067083 at SunTrust, DTC #0226.

Gifts of Stock Certificates

Please do not sign the back of the stock certificate. To gift stock in this form you may mail unsigned certificates to our broker, SunTrust, with a cover letter stating it is a donation from you to Gilda's Club Middle Tennessee and that it is for our account #T1F-067083. SunTrust's address is: 1026 17th Avenue South, Nashville, TN 37212.

You may also hand deliver the unsigned certificates to our office:

Gilda's Club Middle Tennessee
1707 Division Street
Nashville, TN 37203

Valuation of Stock Gift

We will value your stock donation using the average value on the date of transfer multiplied by the number of shares. Although we include this value in our gift acknowledgement letter, please consult with your tax advisor for definitive valuation information.

Thank you for supporting Gilda's Club Middle Tennessee through your gift of appreciate stock.